



# HTC's Supplemental Pay Solution Eases University Payroll Woes



*Reaching out... through IT®*

## Background

Universities typically have salary management through a payroll management system. However, professors have supplemental income for the research work and other special activities which do not fall into the salary category of payroll. Professors are also eligible for research grants that do not reflect in the regular payroll. The payroll department usually resorts to manual calculations of supplementary salaries that often leads to wrong calculations.

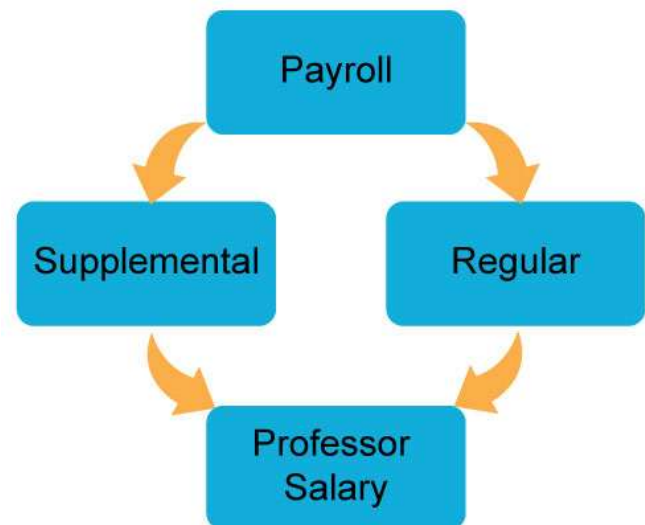
Manual calculations of supplemental salaries often do not match the actual effort. Delay in payments because of the delay in calculating payroll often leads to despondency among all concerned. Manual entries lead to miscalculations of the precious hours contributed by the professors.

## Tracking of Supplemental Income along with Regular Payroll

HTC has a solution to assuage the regular pressure of the untracked supplemental income of professors in a global delivery model structure. While accommodating this new model, HTC takes all care to integrate the solution to the existing software.

With more than twenty-six years of application development experience, HTC's Application Development and Maintenance (ADM) Center of Excellence vows to erase the agony of professors, administration and finance teams. Entering details manually is not only cumbersome but also allows for many fallacies. Administrators have difficulty processing the payroll without workflow and notifications.

HTC offers a model to streamline workflow process possible for supplemental salary requests with less manual intervention. This solution has the advantage of handling multiple supplemental submission requests in a year. Quicker updates to supplemental salary request based on the funding agencies' requirements is the unique value we at HTC offer.



## Benefits for Universities

- Lowers cost on the process with a payroll friendly model
- Reduces time for pay calculation with a centralized repository of salary details
- Both administration and finance department have a clear picture of salary details
- Accommodates changes made to faculty's initial supplemental request during the fiscal year
- Easy interface and design for easy access and use by faculty, directors for approval and finance and research team personnel
- Retrieves Payroll and Research Finance data from data warehouse or upload Payroll and Research Finance data into the application

### Our Experience

#### A Top Notch University in USA Benefits with HTC's Supplemental Salaries Solution

Professors and administrative staff at a prestigious university were facing challenges in the submission of supplemental salary requests of professors. Time spent on special activities (like research work) by professors had to be compensated which was being executed manually. This delayed the supplemental salary payment process.

#### HTC's Offering

HTC used global delivery model to develop an application to be integrated with the existing payroll to capture the supplemental salaries details and calculate the salaries due to faculty. This solution has solved the university's persistent challenge of calculation of salaries of faculty and allowed for accuracy and transparency. It has enabled them to cut down on the costs and speed up the salaries process.

#### About HTC:

- Over 26 years of IT and BPO experience in providing cost effective and innovative services across domains for a wide spectrum of global 2000 customers
- Quality and information security processes compliant to SEI CMM Level 5, ISO 9001, ISO 27001 and PCI DSS standards
- Global presence, large delivery centers, talented professionals, capabilities across multiple technologies, platforms and domains

### HTC GLOBAL SERVICES